

UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION
AGAR-BLUNT-ONIDA SCHOOL DISTRICT 58-3
Agar, Blunt and Onida, South Dakota
July 12, 2021

President Bob Graff called the regular meeting of the Agar-Blunt-Onida School District 58-3 Board of Education to order at 6:34 p.m., at the MS/ HS building, Room 406. Members present were Melani Paiz, Tory Smith, Kimberley Farries and Megan Jaeger. Others present Superintendent Kevin Pickner, Business Manager Mary Sieck, MS/HS Principal Jeremy Chicoine, Elementary Principal Amber Mikkelsen, Katie Stier, Melissa Marshall, Hayley Miller, Cherie Hill and Sheila Ring of the Onida Watchman.

President Graff led the Pledge of Allegiance.

Motion by Smith and seconded by Jaeger to amend and approve the agenda, adding to Item 19.6) Accept Contract-Laynee Brandt. All members vote aye.

Motion by Farries and seconded by Paiz to approve the Consent Calendar of previous minutes, reports and bills. All members voted aye.

JUNE CASH REPORT: **General Fund:** Beginning Balance: \$3,053,443.41; Receipts: Local-\$391,842.73, State-\$28,001.00, Federal-\$7,315.56, Non-Operating Revenue: \$10,149.30, Transfer In-\$250,000.00; Expenditures: \$338,804.33, Ending Balance: \$3,401,947.67. **Capital Outlay Fund:** Beginning Balance: \$3,545,775.41; Receipts: Local-\$42,247.51; Expenditures: \$159,621.69, Transfer Out-\$250,000.00, Ending Balance: \$3,178,401.23. **Special Education Fund:** Beginning Balance: \$1,061,570.38; Receipts: Local-\$34,604.05, Expenditures: \$59,576.61; Ending Balance: \$1,036,597.82. **Driver's Education Enterprise Fund:** Beginning Balance: \$4,804.20; Receipts: Local-\$2,225.00; Expenditures: \$208.35; Ending Balance: \$6,820.85. **Unemployment Fund:** Beginning Balance: \$23,233.92; Receipts: \$2.10; Ending Balance: \$23,236.02. **School Lunch Fund:** Beginning Balance: \$3,895.78; Receipts: Local-\$152.10, State-\$592.04, Federal-\$4,929.66; Expenditures: \$10,188.22; Operating Transfer: \$600.00, Ending Balance: (\$18.64). **Agency Fund:** Beginning Balance: \$77,309.54; Local Receipts: \$7,782.13, Expenditures: \$24,522.48; Ending Balance: \$60,569.19

GENERAL FUND: ASPELIN, JACQUELINE - SUMMER READING SUPPLIES- 71.85- ASSOCIATED SCHOOL BOARDS OF SD- MEMBERSHIP DUES- 1,067.48- BANKWEST- INSURANCE- 88,305.00- BOURK, ELIZABETH - BOOKS & ROOM SUPPLIES- 211.66- CITY OF ONIDA- ELECTRICITY & SERVICES- 7,544.70- COMMTECH INC.- CABLE ISSUES-BLUNT- 124.00- CONNECTING POINT- OFFSITE BACKUP- 135.00- CORE EDUCATIONAL COOPERATIVE- SUMMER SCHOOL CLASSES- 2,600.00- D & D ASPHALT- PARKING LOT REPAIRS- 6,066.55- DON'S FOOD CENTER- DRINKS & SUPPLIES- 32.29- ENVIROTECH WASTE SERVICES- TRASH SERVICE- 121.50- FLOYD'S TRUCK CENTER-FT PIERRE- BUS INSPECTION/REPAIRS- 360.96- HAL LEONARD- MUSIC CLASS- 195.00- INNOVATIVE OFFICE SOLUTIONS, LLC- Teacher Supplies- 1,486.85- LAMB MOTOR CO., INC.- OIL CHANGES- 133.29- LAMBS CHEVROLET & IMPLEMENT INC- GAS, DIESEL, & VEHICLE REPAIRS- 555.35- LAMBS DISCOUNT SUPPLY- MISC SUPPLIES- 790.67- LODGE AT DEADWOOD, THE - ROOM- 286.00- LYNN, JACKSON, SCHULTZ & LEBRUN, P.C.- LEGAL SERVICES- 247.50- MID-AMERICAN RESEARCH CHEMICAL- CUSTODIAL SUPPLIES- 1,113.54- MID-DAKOTA RURAL WATER SYSTEM- WATER, SEWER & GARBAGE- 210.00- MONTANA DAKOTA UTILITIES CO.- NATURAL GAS- 294.19- NASCO- FACS SUPPLIES- 193.80- NCS PEARSON, INC.- ASSESSMENT RENEWAL- 1,690.00- NORTHWESTERN ENERGY- ELECTRICITY- 359.47- NYE LUMBER- WHITE BOARD REPLACEMENTS- 134.82- ONIDA WATCHMAN, THE - NEWSPAPER PUBLISHING- 480.19- PORTER STORAGE- STORAGE UNITS- 2,200.00- POWERSCHOOL GROUP LLC- SCHOLOGY SUBSCRIPTION- 3,675.75- PRESTWICK HOUSE, INC- LIBRARY PACKS- 310.41- RENAISSANCE- ACCELERATED READER/MATH- 11,232.00- RIDDELL/ALL AMERICAN SPORTS CORP.- EQUIP RECONDITION- 4,093.26- RURAL HEALTH CARE, INC.- Bus Physical- 149.00- SANFORD HEALTH PLAN- HSA PARTICIPATION FEE- 6.00- SCHMAHL, ANDY - MEALS- 80.00- SCHOOL ADMINISTRATORS OF SD- DUES- 1,376.00- SCHOOL MATE- PLANNERS- 581.00- SCHOOL NURSE SUPPLY, INC.- NURSE SUPPLIES- 208.77- SD DEPARTMENT OF HEALTH- SCREENING SERVICES- 868.00- SD TEACHER PLACEMENT CENTER- MEMBERSHIP FEE- 435.00- SERVALL UNIFORM/LINEN CO- RUGS, TOWELS & MOPS- 460.68- SFM- WORK COMP INSURANCE- 10,779.00- SHEPHERD, VANESSA - STUDENT TRANSPORTATION- 1,293.60- SOCIAL THINKING- SOCIAL LEARNING CURRICULUM- 153.88- STEWART & DAUGHTERS INC.- LP SUMMER FILL- 1,632.67- THOMPSON, R. ORION - MOVING EXPENSES- 1,295.52- TIME MANAGEMENT SYSTEMS- TIME CLOCK/LEAVE SYSTEM- 210.00- TRAINING ROOM- ATHLETIC

SUPPLIES- 741.97- VENTURE COMMUNICATIONS COOP- TELEPHONE SERVICES- 1,266.92- VERENDRYE MUSEUM, INC.- Library Books- 129.00- VISA- Teacher Supplies- 2,791.78

CAPITAL OUTLAY FUND: COMMTECH INC.- HALO VAPOR SENSORS- 19,813.56- ELITE BUSINESS SYSTEMS, INC- COPIER MAINTENANCE & LEASE- 2,054.28- MCGRAW-HILL LLC- MS Science- 8,059.98- OAHE GLASS- WINDOW REPLACEMENT-BLUNT- 79,710.00- SAVVAS LEARNING COMPANY LLC- SS-STUDENT BUNDLE- 4,550.79- TAYLOR MUSIC INC.- INSTRUMENTS- 2,215.00

SPECIAL EDUCATION FUND: AVERA ST. MARY'S HOSPITAL- OT SERVICES- 432.80- DYKSTRA, DANA - PT SERVICES- 2,177.00- LAMBS DISCOUNT SUPPLY- MISC SUPPLIES- 41.18- NCS PEARSON, INC.- SCREENING FORMS- 135.50- PRASEK, BETH - PSYCHOLOGICAL TESTING- 500.00- SUMMIT SPEECH THERAPY, LLC- SPEECH SUPPLIES- 75.94- SUPER DUPER PUBLICATIONS- SPEECH SUPPLIES- 194.69- VISA- AUTISM & SPEECH BOOKS- 579.87

DRIVER EDUCATION FUND: KNOX, DIANNA - MILEAGE- 450.00- LAMBS CHEVROLET & IMPLEMENT INC- GAS, DIESEL, & VEHICLE REPAIRS- 199.51

SCHOOL LUNCH FUND: FOOD SERVICE FUND- INFINITE CAMPUS- F/S LUNCH SYSTEM- 643.20

JULY PAYROLL: Kimberley Farries-school board meetings & mileage-451.44; Bob Graff-school board meetings-300.00; Lisa Handcock-ICU Supervisor/Driver-300.00; Megan Jaeger-school board meetings & mileage-442.20; Dianna Knox-driver education-4,780.00; Melissa Marshall-ICU Supervisor/Driver-160.00; Tom Moore-activity driving-585.00; Melani Paiz-school board meetings-300; Emily Rice-ICU Supervisor/Driver-300.00; Andy Schmahl-activity driving & route bus-1,414.40; Mary Sieck-unused sick leave-478.13; Tory Smith-school board meetings-275.40; Mary Stier-unused sick leave-56.38; Cheri Wittler-school board meetings-241.80; Tom Yackley-school board meetings & mileage-241.80;

General Fund Salaries: Support Services-\$15,370.13; Contracts Payable-\$132,920.44; **Special Education Fund Salaries:** Support Services-\$296.80; Contracts Payable-\$24,560.67; **Driver's Education Fund Salaries:** Salaries-\$4,780.00; **Sunrise Bank Dakota-FIT**, Social Security & Medicare-\$37,713.51; **SD Retirement System**-retirement-\$20,6617.58; **LegalShield:** IDShield-\$190.77; **SD Supplemental Retirement**-\$250.00; **Aflac**-cancer, intensive care, accident, etc-\$2,561.07; **Fort Dearborn Life Insurance**-life ins-\$111.04; **BankWest**-Omni-403b Common Remitter-\$2,570.00; **Northern Plains Insurance Pool**-health insurance-\$37,450.44; **Delta Dental**-dental insurance-\$3,207.50; **Assurant Employee Benefits**-LTD insurance-\$125.86; **MetLife**-vision insurance-\$435.78; **Sanford Health Plan**-Health Savings Accounts-\$700.00

In the Administrative Reports, Elementary Principal Mikkelsen reported on professional development with the new ELA curriculum and summer school/ESY is going good. Principal Chicoine had nothing to report. Superintendent Thompson reported on a Facility Use Agreement for the Blunt Fire Department for a blood drive on July 12, a thank you from Dianna Knox who provided instruction for the driver education program and the ARP ESSR requirements.

President Graff recognized and thanked Jeff Todd for his 20 years of service to the Board. He will be recognized during the virtual Associated School Boards of South Dakota annual convention on August 6, 2020. He also received a small token from the District in honor of his service.

Business Manager Sieck administered the Oath of Office to Melani Paiz and Tory Smith.

Supt. Thompson called for nominations for President.

Motion by Farries and seconded by Smith to nominate Bob Graff as President. All members voted aye.

President Graff called for nominations for Vice President.

Motion Smith seconded Paiz to nominate Kimberley Farries as Vice-President and that nominations cease. All members voted aye.

The following committees were appointed: Negotiations: Farries, Jaeger and Yackley; Hughes County Consolidated Equalization Board: Smith; Sully County Consolidated Equalization Board: Farries; ASBSD LAN Delegate: Farries.

Motion by Paiz and seconded by Jaeger and approved by all members to designate, approve or authorize the following:

Designation of Official Depositories: General Fund, Special Education Fund, Capital Outlay Fund and Driver's Education Fund – BankWest; School Lunch Fund and Trust & Agency Fund – Sunrise Bank Dakota; Unemployment Account – Sunrise Bank Dakota

Designation of Official Legal Newspaper – The Onida Watchman

Designation of School Attorney – Samuel Kerr

Set date of annual school board election: April 12, 2022

Authorize participation in State Associations – ASBSD & SDUSA

Approve Travel Reimbursement Schedule: Mileage rates - \$.42 per mile; Lodging – as approved by the Superintendent; Breakfast - \$6.00; Lunch - \$14.00; Dinner - \$20.00; and Out of State travel – per State rates

Designate the second Monday of each month as the regular school board meeting, starting at 6:30 p.m., with locations as scheduled in policy.

Designate the Superintendent and Business Manager as purchasing agents of the District, acting within the prescribed limits of the adopted district budget.

Designate the Superintendent and Business Manager as administrators of the School Lunch program and Trust & Agency accounts.

Authorize the Business Manager to invest district funds in the banks designated as official depositories per the directive or approval of the Superintendent.

Authorize the Business Manager to electronically transfer funds for specifically authorized purposes.

Designate Vice President of Board, who in addition to the President, shall have the authority to countersign checks drawn by the Business Manager.

Set bond for Business Manager and other designated school employees.

Set Board Compensation Rate: \$75.00 per meeting.

Designate the Superintendent and Business Manager as authorized representatives for federal programs and consolidated grant application.

Authorize the advertisement of bids for fuel (gas, diesel, heating oil, propane) and any other items the board deems necessary.

Approve the Section 125 Cafeteria Plan.

Designate the Superintendent as compliance officer for ADA, Discrimination and Asbestos.

Designate the High School Principal as the Title IX Coordinator and the Elementary Principal as the Title IX Decision Maker.

Designate the Elementary Principal as Section 504 Coordinator.

Motion by Jaeger and seconded by Wittler to designate the Sully County Sheriff as District truancy officer. All members voted aye.

Motion by Farries and seconded by Smith to adopt the District Policy Manual. All members voted aye.

Motion by Jaeger and seconded by Paiz to approve the rates for substitutes as follows: Certified & Non-Certified Substitute - \$125.00 per day; Classified Substitute –rate of employee up to a maximum of \$12.00 per hour; Route Bus Driver and substitutes - \$40.00 per trip and Activity Drivers (CDL required) - \$5.00/hour plus \$.45/mile (\$100 minimum). All members voted aye.

Motion by Smith and seconded by Jaeger approve the student transportation rate for K-8 parents at the state rate of \$.42 per mile. All members voted aye.

Motion by Jaeger and seconded by Smith to set and approve the lunch and admission prices as follows: Lunch: Grades K-5 - \$2.80; Grades 6-12 - \$3.20; Adults - \$4.00 and extra milk - \$.45. Admissions: Students - \$3.00 and Adults - \$5.00; Season Passes: Grades K-12 - \$50.00; Adults - \$100.00; and Family - \$250.00. All members voted aye. ****The District is participating in the SSO program and all enrolled students will be provided free meals****

In New Business, motion by Paiz and seconded by Farries to cast their SDHSAA runoff ballots for Kelly Messer of Harding County for West River At-Large Representative and Eric Denning of Mount Vernon for Division IV Representative-Athletic/Activity Director. All members voted aye.

The Board discussed Conflict Disclosures for school personnel.

Motion by Jaeger and seconded by Farries to approve the Elementary Handbook with updated information. All members voted aye.

Motion by Farries and second by Paiz to approve the MS/HS Handbook with the proposed changes as presented by Principal Chicoine. All members voted aye.

Motion by Smith and seconded by Jaeger to approve an operating transfer to the Food Service Fund (School Lunch) for \$20,000.00. All members voted aye.

Motion by Smith and seconded by Jaeger to accept the resignation of Travis Heuertz. All members voted aye.

Motion by Paiz and seconded by Farries to approve the contract of Laynee Brandt as MS/HS Teacher's Aide. All members voted aye.

Motion by Smith and seconded by Farries go into Executive Session SDCL 1-25-2 (1) for personnel matters at 7:25 p.m. All members voted aye.

President Graff declared the Board out of Executive Session at 7:32 p.m.

Motion Jaeger and seconded by Farries to adjourn at 7:32 p.m. All members vote aye.

The next regular board meeting will be at the MS/HS Building, Room 406 at 6:30 p.m. on August 9, 2021.

School Board President

Business Manager

Published once at the total approximate cost of \$