

UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION  
AGAR-BLUNT-ONIDA SCHOOL DISTRICT 58-3  
Agar, Blunt and Onida, South Dakota  
July 13, 2020

President Bob Graff called the regular meeting of the Agar-Blunt-Onida School District 58-3 Board of Education to order at 6:45 p.m., at the MS/ HS building, Room 406. Members present were Bob Graff, Melani Paiz, Jeff Todd, Tory Smith, Kimberley Farries, Cheri Wittler and Megan Jaeger (via Zoom). Others present Superintendent Kevin Pickner, Business Manager Mary Sieck, MS/HS Principal Jeremy Chicoine and via Zoom-Elementary Principal Amber Mikkelsen, Tom Yackley, Lynn Senftner, unknown patron, Vicki Lentz and Sheila Ring of the Onida Watchman.

President Graff led the Pledge of Allegiance.

Motion by Paiz and seconded by Farries to amend and approve the agenda, adding to Item 20.) Executive Session – Personnel (SDCL 1-25-2 (1). All members vote aye.

Motion by Farries and seconded by Wittler to approve the Consent Calendar of previous minutes, reports and bills. All members voted aye.

**JUNE CASH REPORT: General Fund:** Beginning Balance: \$2,817,075.94; Receipts: Local-\$171,338.61, State-\$3,875.59, Federal-\$26,080.54, Transfer In-\$450,000.00; Expenditures: \$253,569.77, Ending Balance: \$3,214,800.91. **Capital Outlay Fund:** Beginning Balance: \$4,419,862.82; Receipts: Local-\$103,469.67; Expenditures: \$31,954.28, Transfer Out-\$450,000.00, Ending Balance: \$4,041,378.21. **Special Education Fund:** Beginning Balance: \$875,872.85; Receipts: Local-\$52,031.23, Federal-\$24,986.00; Expenditures: \$59,551.01; Ending Balance: \$893,339.07. **Driver's Education Enterprise Fund:** Beginning Balance: \$1,304.39; Receipts: Local-\$2,100.00; Expenditures: \$1,515.96; Ending Balance: \$1,888.4. **Unemployment Fund:** Beginning Balance: \$23,202.49; Receipts: \$6.10; Ending Balance: \$23,208.59. **School Lunch Fund:** Beginning Balance: \$12,546.44; Receipts: Local-\$120.96, Federal-\$5,327.88; Expenditures: \$8,292.03; Ending Balance: \$9,703.25. **Agency Fund:** Beginning Balance: \$84,118.09; Local Receipts: \$8,454.93, Expenditures: \$22,201.07; Ending Balance: \$70,371.95

**GENERAL FUND:** ABO LUNCH FUND- STATE TRANSP REIMB- 466.09- ASSOCIATED SCHOOL BOARDS OF SD- MEMBERSHIP DUES- 1,065.62- AVERA HEALTH dba AVERA PACE- MASKS- 858.50- AVERA OCCUPATIONAL MEDICINE- TESTING SERVICES- 68.55- BANKWEST INSURANCE- INSURANCE RENEWAL- 84,761.00- BARBER CHEMICALS LLC- WEED SPRAY- 82.50- BJ'S INSTRUMENT REPAIR- INSTRUMENT REPAIRS- 1,080.00- BOURK, ELIZABETH - FIRST AIDE COURSE & TPT RESOURCES- 335.00- CENGAGE LEARNING INC- ONLINE ACCOUNTING- 400.00- CITY OF ONIDA- ELECTRICITY & SERVICES- 4,554.64- COLE PAPERS INC- CUSTODIAL SUPPLIES- 9,111.19- CONNECTING POINT- OFFSITE BACKUP- 135.00- DEMCO- SUPPLIES & CHAIRS- (165.43)- DICK BLICK- ART SUPPLIES- 163.81- DON'S FOOD CENTER- PLEDGE- 5.45- ELITE BUSINESS SYSTEMS, INC- STAPLES- 161.73- ENVIROTECH WASTE SERVICES- TRASH SERVICE- 116.50- GOODHEART WILLCOX CO- WORKBOOK- 47.04- HAL LEONARD- SUBSCRIPTION- 195.00- HARLOW'S BUS SALES, INC- DOOR CHANGE- 1,000.00- IMAGINE LEARNING- IMAGINE MATH- 4,500.00- INNOVATIVE OFFICE SOLUTIONS, LLC- CLASSROOM SUPPLIES- 3,598.53- JJ&ZAK- ICU RENEWAL- 1,799.00- LAMBS CHEVROLET & IMPLEMENT INC- GAS, DIESEL, & VEHICLE REPAIRS- 473.09- LAMBS DISCOUNT SUPPLY- MISC SUPPLIES- 186.51- LYNN, JACKSON, SCHULTZ & LEBRUN, P.C.- LEGAL SERVICES- 1,105.50- MCGRAW-HILL SCHOOL EDUCATION LLC- MATH WORKBOOKS- 5,863.82- MEDICINE CREEK CONVENIENCE, LLC- MOWER GAS- 16.55- MID-AMERICAN RESEARCH CHEMICAL- CUSTODIAL SUPPLIES- 607.35- MID-DAKOTA RURAL WATER SYSTEM- WATER, SEWER & GARBAGE- 208.00- MONTANA DAKOTA UTILITIES CO.- NATURAL GAS- 250.91- NASCO- KITCHEN SUPPLIES- 381.32- NORTHWESTERN ENERGY- ELECTRICITY- 605.55- NYE LUMBER- BATHROOM DOORS- ELEM- 437.72- OAHE ELECTRIC COOPERATIVE INC- ELECTRICITY- 202.50- OMNI CHEER- POMS- 148.86- ONIDA ELECTRIC- POWER ISSUES AT CONCESSION STAND- 90.00- ONIDA WATCHMAN, THE - NEWSPAPER PUBLISHING- 396.39- PAXTON, ERICA - MILEAGE- 33.60- PLANK ROAD PUBLISHING- SUBSCRIPTION- 147.45- PORTER STORAGE- STORAGE UNIT RENT- 2,200.00- RURAL HEALTH CARE, INC.- TESTING SERVICES- 35.00- SANFORD HEALTH PLAN- HSA PARTICIPATION FEE- 4.00- SAVVAS LEARNING COMPANY LLC- MATH PRACTICE BOOKS- 1,176.70- SCHOLASTIC INC. MAGAZINES- SUBSCRIPTION- 186.78- SCHOOL ADMINISTRATORS OF SD- MEMBERSHIP DUES- 1,121.00- SCHOOL MATE- PLANNERS- 451.50- SCHOOL SPECIALTY INC.- EPS WORDS BOOKLETS- 1,800.48- SD TEACHER PLACEMENT CENTER- MEMBERSHIP FEE- 435.00- SERVALL UNIFORM/LINEN CO- RUGS, TOWELS & MOPS- 183.66- SG

CONSULTING, INC.- ELL ONLINE SOFTWARE- 450.00- SHEPHERD, VANESSA - STUDENT  
TRANSPORTATION- 858.48- SOUTH DAKOTA UNITED SCHOOLS ASSOCIATION- DUES- 450.00- TAYLOR  
MUSIC INC.- SUPPLIES- 2,666.00- TIME MANAGEMENT SYSTEMS- TIME CLOCK/LEAVE SYSTEM- 203.50-  
Agar-Blunt-Onida School District 58-3- Newspaper Report- Page: 2- 07/20/2020 10:42 AM- - User ID: MLS- Vendor  
Name- Description- Amount- TURNITIN, LLC- SUBSCRIPTION- 2,045.00- VENTURE COMMUNICATIONS  
COOP- TELEPHONE SERVICES- 466.14- VISA- STAMPED ENVELOPES- 5,983.12- ZANER-BLOSER, INC.-  
HANDWRITING WORKBOOKS- 1,246.46

**CAPITAL OUTLAY FUND:** APPLE COMPUTER- IPAD CASES- 41,893.75- BAND SHOPPE- DRUM MAJOR  
UNIFORM- 133.95- COLE PAPERS INC- CLARKE 18WD WET DRY VAC 18 GAL.- 670.68- COMMTECH INC.-  
CAMERA UPGRADES- 49,810.46- CONNECTING POINT- ACTIVPANELS- 7,607.58- D & D ASPHALT-  
PLAYGROUND & PARKING LOT SEALCOAT- 19,355.93- DAKOTA STRIPING SERVICE- PARKING LOT  
REMARKING- 1,055.82- DEMCO- SUPPLIES & CHAIRS- 1,777.82- ELITE BUSINESS SYSTEMS, INC- COPIER  
MAINTENANCE & LEASE- 2,054.28- HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.- READING ONLINE-  
1,999.21- IXL LEARNING- LICENSES- 599.00- J. MORIN LANDSCAPE- LAWN REPAIR & DRAIN TILE-  
10,735.50- ONIDA ELECTRIC- LED PANEL LIGHTS & DIMMERS- 28,846.18- RIVERSIDE TECHNOLOGIES INC-  
COMPUTERS- 5,690.00- RUGGED PROTECTION, LLC- IPAD WIRED KEYBOARD- 2,998.20- SAVVAS  
LEARNING COMPANY LLC- HIGH SCHOOL MATH CURRICULUM- 7,795.22- TAYLOR MUSIC INC.-  
SOUSAPHONE- 3,560.00

**SPECIAL EDUCATION FUND:** AUTISM BEHAVIORAL CONSULTING LLC- EVALUATION- 1,000.00- AVERA  
ST. MARY'S HOSPITAL- OT SERVICES- 600.00- BANKWEST INSURANCE- INSURANCE RENEWAL- 1,435.00-  
DYKSTRA, DANA - PT SERVICES- 1,655.67- INNOVATIVE OFFICE SOLUTIONS, LLC- CLASSROOM  
SUPPLIES- 549.32- MCCROSSAN BOYS RANCH- TUITION- 6,377.88- SAVERY, JOSEPH - MILEAGE- 188.16-  
SD DEPARTMENT OF HUMAN SERVICES- SERVICES (NON-FEDERAL MATCH)- 469.11- SUPER DUPER  
PUBLICATIONS- SPEECH SUPPLIES- 388.24- WILLIAMS PRASEK, BETH - EVALUATION- 500.00

**SCHOOL LUNCH FUND:** BANKWEST INSURANCE- WORKERS COMP INS- 239.00- INFINITE CAMPUS-  
LUNCH SYSTEM- 638.40- REINHART FOODSERVICE- GLOVES, CONTAINERS & CART- 985.06

**JULY PAYROLL:** Kimberley Farries-school board meetings & mileage-328.56; Bob Graff-school board meetings-  
225.00; Megan Jaeger-school board meetings & mileage-333.60; Melani Paiz-school board meetings-150.00; Tory  
Smith-school board meetings-150.00; Jeff Todd-school board meetings-300.00; Cheri Wittler-school board  
meetings-225.00; Kevin Pickner-unused leaves-2,421.88; Mary Sieck-unused sick leave-373.44; Ernie Unruh-  
unused sick leave-206.25; Mark Senftner-driver's education driving-3,036.00

**General Fund Salaries:** Instructional Salaries-\$1,136.04; Support Services-\$17,811.77; Contracts Payable-  
\$125,278.67; **Special Education Fund Salaries:** Support Services-\$244.51; Contracts Payable-\$21,585.65;  
**Driver's Education Fund Salaries:** Instruction Salaries-\$3,036.00; **Sunrise Bank Dakota-FIT, Social Security &**  
**Medicare-**\$35,597.85; **SD Retirement System-retirement-**\$19,930.96; **LegalShield:** IDShield-\$161.40; **SD**  
**Supplemental Retirement-**\$250.00; **Aflac-cancer, intensive care, accident, etc-**\$2,698.04; **Horace Mann**  
**Companies-auto insurance-**\$424.88; **Fort Dearborn Life Insurance-life ins-**\$107.84; **BankWest-Omni-403b**  
**Common Remitter-**\$1,805.00; **Northern Plains Insurance Pool-health insurance-**\$37,352.55; **Delta Dental-dental**  
**insurance-**\$2,903.50; **Assurant Employee Benefits-LTD insurance-**\$198.22; **MetLife-vision insurance-**\$477.27;  
**Sanford Health Plan-Health Savings Accounts-**\$545.83

In the Administrative Reports, Supt. Pickner reported on the planning for reopening of the District. The Reopening document is a working, fluid document subject to change as the need arises. A Reopen Committee met to discuss plans and the Administrative team refined the plan. Supt. Pickner stated that the committee will meet once more this month to discuss the document and make any other changes. It is intended to survey parents with a 3 or 4-question COVID survey. Mr. Pickner recommended a special school board meeting on August 3 to make a final decision with a plan to reopen. The Administration will plan a parent meeting to share information, answer any questions and to offer training with online resources in case of another school closure.

President Graff recognized and thanked Jeff Todd for his 20 years of service to the Board. He will be recognized during the virtual Associated School Boards of South Dakota annual convention on August 6, 2020. He also received a small token from the District in honor of his service.

Business Manager Sieck administered the Oath of Office to Cheri Wittler, Melani Paiz and Tory Smith. Megan Jaeger and Tom Yackley took their oaths via Zoom.

Supt. Pickner called for nominations for President.

Motion by Farries and seconded by Smith to nominate Bob Graff as President. Motion by Wittler and seconded by Paiz that nominations cease. All members voted aye to both motions.

President Graff called for nominations for Vice President.

Motion Wittler seconded Farries to nominate Kim Farries as Vice-President and that nominations cease. All members voted aye.

The following committees were appointed: Negotiations: Farries, Jaeger and Yackley; Hughes County Consolidated Equalization Board: Smith; Sully County Consolidated Equalization Board: Farries; ASBSD LAN Delegate: Farries.

Motion by Farries and seconded by Paiz and approved by all members to designate, approve or authorize the following:

Designation of Official Depositories: General Fund, Special Education Fund, Capital Outlay Fund and Driver's Education Fund – BankWest; School Lunch Fund and Trust & Agency Fund – Sunrise Bank Dakota; Trust & Agency Fund – First Dakota National Bank; Unemployment Account – Sunrise Bank Dakota

Designation of Official Legal Newspaper – The Onida Watchman

Designation of School Attorney – Samuel Kerr

Set date of annual school board election: April 13, 2021

Authorize participation in State Associations – ASBSD & SDUSA

Approve Travel Reimbursement Schedule: Mileage rates - \$.42 per mile; Lodging – as approved by the Superintendent; Breakfast - \$6.00; Lunch - \$14.00; Dinner - \$20.00; and Out of State travel – per State rates

Designate the second Monday of each month as the regular school board meeting, starting at 6:30 p.m., with locations as scheduled in policy.

Designate the Superintendent and Business Manager as purchasing agents of the District, acting within the prescribed limits of the adopted district budget.

Designate the Superintendent and Business Manager as administrators of the School Lunch program and Trust & Agency accounts.

Authorize the Business Manager to invest district funds in the banks designated as official depositories per the directive or approval of the Superintendent.

Authorize the Business Manager to electronically transfer funds for specifically authorized purposes.

Designate Vice President of Board, who in addition to the President, shall have the authority to countersign checks drawn by the Business Manager.

Set bond for Business Manager and other designated school employees.

Set Board Compensation Rate: \$75.00 per meeting.

Designate the Superintendent and Business Manager as authorized representatives for federal programs and consolidated grant application.

Authorize the advertisement of bids for fuel (gas, diesel, heating oil, propane) and any other items the board deems necessary.

Approve the Section 125 Cafeteria Plan.

Designate the Superintendent as compliance officer for: ADA, Title IX, Discrimination and Asbestos.

Designate the Elementary Principal as Section 504 Coordinator.

Motion by Jaeger and seconded by Wittler to designate the Sully County Sheriff as District truancy officer. All members voted aye.

Motion by Paiz and seconded by Smith to adopt the District Policy Manual. All members voted aye.

Motion by Wittler and seconded by Farries to approve the rates for substitutes as follows: Certified/Lapsed Certification Teacher - \$115.00 per day; Non-Certified Teacher - \$100.00 per day; Classified Substitute –rate of employee up to a maximum of \$11.25 per hour; Route Bus Driver and substitutes - \$40.00 per trip and Activity Drivers (CDL required) - \$5.00/hour plus \$.45/mile (\$100 minimum). All members voted aye.

Motion by Smith and seconded by Paiz approve the student transportation rate for K-8 parents at the state rate of \$.42 per mile. All members voted aye.

Motion by Todd and seconded by Wittler to set and approve the lunch and admission prices as follows: Lunch: Grades K-5 - \$2.80; Grades 6-12 - \$3.20; Adults - \$4.00 and extra milk - \$.30. Admissions: Students - \$3.00 and Adults - \$5.00; Season Passes: Grades K-12 - \$50.00; Adults - \$100.00; and Family - \$250.00. All members voted aye.

In New Business, motion by Wittler and seconded by Farries to approve contracts for Vivian Foell and Randy Pool as Special Education Teacher's Aides at the Blunt Attendance Center. All members voted aye.

The Board cast their SDHSAA runoff ballot for Tom Culver of Avon School District for East River At-Large Representative.

The Board authorized the Conflict Disclosure for Mary Sieck related to coaching two sports.

The Board discussed the proposed policy revision on bullying.

Motion by Smith and seconded by Farries go into Executive Session (SDCL 1-25-2 (1 & 2)) for personnel and student matters at 8:45 p.m. All members voted aye.

President Graff declared the Board out of Executive Session at 9:16 p.m.

Motion by Farries and seconded by Wittler to approve an intra-district transfer for student #20-21-0011-D. All members voted aye.

Motion by Jaeger and seconded by Yackley to adjourn at 9:16 p.m. All members vote aye.

The next regular board meeting will be at the MS/HS Building, Room 406 at 6:30 p.m. on August 10, 2020.

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School Board President

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Business Manager

Published once at the total approximate cost of \$