

UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION  
AGAR-BLUNT-ONIDA SCHOOL DISTRICT 58-3  
Agar, Blunt and Onida, South Dakota  
June 8, 2020

President Bob Graff called the regular meeting of the Agar-Blunt-Onida School District 58-3 to order at 6:30 p.m. This meeting was held at the MS/HS Attendance Center and by Zoom. Members present were Bob Graff, Kimberley Farries, Jeff Todd, Cheri Wittler and Megan Jaeger. Also in attendance were Superintendent Kevin Pickner, MS/HS Principal Jeremy Chicoine, Elementary Principal Amber Mikkelsen, Business Manager Mary Sieck, Tom Yackley and Sheila Ring of the Onida Watchman. Other patrons were present via Zoom.

President Graff began the meeting with the Pledge of Allegiance.

Motion by Todd and second by Farries to approve to amend agenda to remove Item 9) Executive Session. All members voted aye.

Motion by Jaeger and second by Farries to approve the Consent Calendar of previous minutes, reports and bills. All members voted aye.

**MAY CASH REPORT:** **General Fund:** Beginning Balance: \$2,319,119.08, Receipts: Local-\$751,855.74, Expenditures: \$253,898.88, Ending Balance: \$2,817,075.94. **Capital Outlay Fund:** Beginning Balance: \$4,063,901.81, Receipts: Local-\$448,089.13, Expenditures: \$92,128.12; Ending Balance: \$4,419,862.82. **Special Education Fund:** Beginning Balance: \$719,512.60, Receipts: Local-\$212,037.66, Expenditures: \$55,677.41, Ending Balance: \$875,872.85. **Driver's Education Enterprise Fund:** Beginning/Ending Balance: \$1,304.39. **Unemployment Fund:** Beginning Balance: \$23,196.20, Receipts: \$6.29, Ending Balance: \$23,202.49. **School Lunch Fund:** Beginning Balance: \$8,841.38; Receipts: Local-\$1,551.85, Federal-\$11,661.48, Expenditures: \$9,508.27; Ending Balance: \$12,546.44. **Agency Fund:** Beginning Balance: \$85,134.12, Local Receipts: \$2,196.35; Expenditures: \$3,212.38; Ending Balance: \$84,118.09.

**GENERAL FUND:** ABO AGENCY FUND- REIMBURSEMENT- 7,453.08 (All-Around Graphix-awards-41.25; Wanda Meyer-art supplies-355.09; National FFA Organization-retail meat guide-47.00; Jane Ramsey-refund book fine-6.99; Imagine Learning-online subscription-6,650.00; ASCA Conference-registrations-328.00)- ABO SCHOOL LUNCH FUND- NSLP REIMB- 5,327.88- ALL-AROUND GRAPHIX- BAND/CHORUS AWARDS- 497.50- ASSOCIATED SCHOOL BOARDS OF SD- SCHOOL LAW WEBINAR REGISTRATION- 60.00- AUTOMATIC BUILDING CONTROLS- ANNUAL MONITORING CONTRACT- 960.00- AWARD EMBLEM- AWARDS- 169.80- BARBER CHEMICALS LLC- WEED CHEMICAL- 69.13- BUHLS OF PIERRE- CLEAN BAND UNIFORMS- 252.00- CHS INC.- WEED SPRAY- 64.45- CITY OF ONIDA- ELECTRICITY & SERVICES- 3,405.96- CONNECTING POINT- VEEAM BACKUP- 2,747.70- COOK, LAURA - STUDENT TRANSPORTATION- 1,549.80- CRAZY B'S TEES & MORE LLC- BANNER & PARKING SIGNS- 1,091.00- DON'S FOOD CENTER- FOOD/SUPPLIES- 19.04- ENVIROTECH WASTE SERVICES- TRASH SERVICE- 116.50- FLOYD'S TRUCK CENTER-FT PIERRE- BUS REPAIR- 3,780.91- HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.- SCIENCE CURRICULUM- 21,620.39- INNOVATIVE OFFICE SOLUTIONS, LLC- CHAIR- 397.96- J. MORIN LANDSCAPE- SYSTEM START UP- 1,906.89- JOHNSON CONTROLS, INC.- PUMP RE-ALIGNMENT- 795.18- LAMB MOTOR CO., INC.- TRAILER WIRING- 345.41- LAMBS CHEVROLET & IMPLEMENT INC- GAS & DIESEL- 237.59- LAMBS DISCOUNT SUPPLY- MISC SUPPLIES- 188.50- LAMPO GROUP, INC., THE - PERSONAL FINANCE ONLINE- 700.00- MEDICINE CREEK CONVENIENCE, LLC- MOWER GAS-BLUNT- 18.27- MERCER, JACKIE - STUDENT TRANSPORTATION- 156.24- MID-AMERICAN RESEARCH CHEMICAL- CUSTODIAL SUPPLIES- 1,144.46- MID-DAKOTA RURAL WATER SYSTEM- WATER, GARBAGE & SEWER- 208.00- MONTANA DAKOTA UTILITIES CO.- NATURAL GAS- 496.10- MULLER, AMY - STUDENT TRANSPORTATION- 1,428.00- NASSP- NHS DUES- 385.00- NORTHWESTERN ENERGY- ELECTRICITY- 822.47- NYE LUMBER- MISC SUPPLIES- 176.14- ONIDA ELECTRIC- FILTERS- 324.00- ONIDA WATCHMAN, THE - NEWSPAPER PUBLISHING- 246.60- RURAL HEALTH CARE, INC.- BUS DRIVER PHYSICAL- 120.00- SANFORD HEALTH PLAN- HSA PARTICIPATION FEE- 4.00- SEVERSON, SARAH - STUDENT TRANSPORTATION- 236.88- SHI INTERNATIONAL CORP.- SOFTWARE LICENSES- 2,704.53- SOFTWARE UNLIMITED INC- ACCT. SOFTWARE FEES- 5,850.00- STEWART & DAUGHTERS INC.- LP-SUMMER FILL- 2,196.76- TEACHER INNOVATIONS, INC.- PLANBOOK RENEWAL- 445.50- TEACHWELL SOLUTIONS- STANDARDS/ACCREDITATION SUPPORT- 900.00- TECHNOLOGY & INNOVATION IN EDUCATION- TIE MEMBERSHIP DUES- 1,170.00- TIME MANAGEMENT SYSTEMS- TIME CLOCK/LEAVE SYSTEM- 203.50- VENTURE COMMUNICATIONS COOP- TELEPHONE SERVICES- 848.05- VISA- THEMOMETERS, BOOK, PHONE STABILIZER, PAD- 1,429.11

**CAPITAL OUTLAY FUND:** APPLE COMPUTER- IPADS- 29,900.00- ELITE BUSINESS SYSTEMS, INC- COPIER MAINTENANCE & LEASE- 2,054.28

**SPECIAL EDUCATION FUND:** ABO AGENCY FUND- REIMBURSEMENT- 150.00 (Sunrise Bank Dakota-certificates)- AUTISM BEHAVIORAL CONSULTING LLC- OBSERVATIONS- 1,415.82- DYKSTRA, DANA - PT SERVICES- 651.00- KELLER, JANE - SIGN LANGUAGE INTERPRETING SERVICES- 54.34- MCCROSSAN BOYS RANCH- TUITION- 6,328.06

**DRIVERS EDUCATION FUND:** LAMB MOTOR CO., INC.- INSTALL DRIVER ED BRAKE- 209.00

**SCHOOL LUNCH FUND:** ABO SCHOOLS - JUNE LUNCH PR REIMB.- 817.54- CASH-WA DISTRIBUTING- FOOD/MILK- 480.32- DARLING, RYAN - LUNCH ACCOUNT REFUND- 58.80- DON'S FOOD CENTER- FOOD- 26.70- GREASE KINGS- HOOD CLEANING- 775.00- HEILMAN, DIONNE - LUNCH ACCOUNT REFUND- 14.90- JOHNSON, AMBER - LUNCH ACCOUNT REFUND- 64.30- KENYON, CHRISTINA - LUNCH ACCOUNT REFUND- 40.30- KLEVEN, MICHELLE - LUNCH ACCOUNT REFUND- 186.10- LAMB, BRENDA - LUNCH ACCOUNT REFUND- 46.90- LYONS, REBECCA - LUNCH ACCOUNT REFUND- 49.00- MERCER-JORDRE, PATTI - LUNCH ACCOUNT REFUND- 61.80- MILES, KARLA - LUNCH ACCOUNT REFUND- 7.45

**JUNE PAYROLL:** Cherie Hill-ICU Supervision/Driver-\$200.00; Lisa Handcock-ICU Supervision/Driver-\$460.00 and Mentor stipend-\$1,500.00; Vicki Lentz-Mentor stipend-\$1,500.00; Randy Pool-Unused sick leave-\$3,507.50; Mark Senftner-Driver's Education classroom instruction-\$1,150.00

**General Fund Salaries:** Instructional Salaries-\$93,556.31; Support Services-\$46,642.67; Co-Curricular Salaries-\$6,998.70; **Special Education Fund Salaries:** Instructional Salaries-\$23,655.89; Support Services-\$5,229.00; **Driver Education Fund:** Instructional Salaries-\$1,150.00' **Lunch Fund Salaries:** \$2,742.00; **Sunrise Bank Dakota-FIT, Social Security & Medicare-**\$38,114.99; **SD Retirement System-retirement-**\$21,430.46; **LegalShield-IDShield-**\$161.40; **SD Supplemental Retirement-**\$250.00; **SDEA-dues-**\$.10; **Aflac-cancer, intensive care, accident, etc-**\$2,698.04; **Horace Mann Companies-auto insurance-**\$433.39; **Fort Dearborn Life Insurance-life ins-**\$107.84; **BankWest-Omni-403b Common Remitter-**\$1,805.00; **Northern Plains Insurance Pool-health insurance-**\$37,352.55; **Delta Dental-dental insurance-**\$2,903.50; **Assurant Employee Benefits-LTD insurance-**\$198.22; **MetLife-vision insurance-**\$477.24; **Sanford Health-HSA-**391.83.

In the Administrative Reports, Principal Mikkelsen reported that the new elementary science curriculum has begun arriving and extended school year in special education started June 8.

Principal Chicoine reported that year-end checkout was completed and graduation went very well. Several Board members stated that patrons really like the parade and hoped it would become part of graduation.

Superintendent Pickner reported that the instructional hours form was submitted to the State, accreditation information, the state Department of Education has a starting well committee to develop potential guidelines, protocols and/or recommendations for the upcoming school year, a local committee will also be formed, the July School Board meeting will be the annual organizational meeting and Tom Yackley will take his position on the board.

Superintendent Pickner also commended all staff during the COVID-19 shutdown, emphasizing the essential employees like those serving lunches, Mr. Chicoine for the graduation ceremony, the Principals for setting up the distance learning. As a District, he felt we were ahead of the curve in the areas technology and online learning platforms.

Motion by Todd and seconded by Jaeger to approve contracts for Katie Stier and Cherie Hill-Special Education Extended School Year-\$20.00 per hour and Jeanne McComsey-Food Service Manager-\$19.00 per hour. All members voted aye.

Motion by Farries and seconded by Wittler to approve the following Contingency Transfer, Operating Transfer and Supplemental Budget. All members voted aye.

**Contingency Transfer:** Elementary: Compensated Absence-Blunt-\$7,220.00, Elementary: Non-Tech Supplies-Onida-\$4,526.00; Elementary: Workbooks & Subscriptions-Onida-\$2500.00; Middle School: Salaries-\$7,500.00;

High School: Non-Tech Supplies-\$1,000.00; Guidance: Salaries-\$11,700.00, Other Compensation-\$57.00, Compensated Absences-\$115.00, Payroll Taxes-\$854.00, Retirement-\$702.00; Nurse Services: Non-Tech Supplies-1,046.00, Non-Tech Supplies-Covid-\$1,200.00; Other Health Services: State Health Services-\$1,399.00; Other Auditory: Professional Services-\$510.00; Mentor Program: Salary-\$3,000.00; Mentor Program-Payroll Taxes-\$230.00, Retirement-\$180.00; Staff Services: Covid-19 Bonus-Salaries-\$2,954.00, Payroll Taxes-\$226.00, Retirement-\$178.00; Total Transfer-\$47,167.00

**Operating Transfer:** Capital Outlay Fund to General Fund-\$450,000.00

**Supplemental Budget-Capital Outlay Fund: Appropriations:** Guidance: Non-Consumable Supplies-\$1,090.00; Superintendent: Non-Capitalized Technology-\$939.00; Building-Improvements-\$72,397.00; Food Service-Other Equipment-\$9,011.00; Debt Service-Interest-\$8,037.00, Fiscal Agent Fees-\$1,700.00, Bond Issuance Costs-\$2,377.00; Extra-Curricular-Combined: Equipment-\$14,331.00; Operating Transfers Out: To General Fund-\$200,000.00. **Means of Finance:** Undesignated Fund Balance-\$330,562

Motion by Todd and seconded by Jaeger to amend the May 11, 2020 School Board minutes to reflect the approved compensation for the essential employees. All members voted aye.

The Board discussed the Driver's Education program. The classroom portion was completed and the discussion was on the student driver portion. There are 23 students and each student must driver six hours. Several safety precautions and expectations will be put in place, the use of masks will be optional and a Liability/Consent waiver will be required.

The Board discussed the summer athletic contact program and facilities usage. Mr. Chicoine reported on the guidelines from the SDHSAA and the recommendations from the Administration. There will be set times for group workouts (9 athletes/1 coach) during Phase 2, which is where we will start at Sully Buttes. If an athlete misses his or her scheduled workout, they cannot join another group as cross-contamination can happen. Board member Wittler inquired about gym use for a college student athlete. After some discussion, the Board felt that a college athlete could use the gym provided it was supervised by a coach or staff member and was at a different time than the high school scheduled workouts. Mr. Pickner also stated that this is not mandatory for athletes. The Board also required that parents/guardians to sign a Liability/Consent waiver. The Administration will schedule a meeting with the coaches to go over the protocols. The recommendations/protocols set forth by the Administration were given approval by the Board.

Motion by Farries and second by Wittler to adjourn at 7:17 p.m. All members voted aye.

The next regular board meeting will be held at 6:30 p.m., Monday, July 13, 2020 at the MS/HS Attendance Center.

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Chairman of the Board

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Business Manager

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